

Richard S. Hetley

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Portfolio site: richardhetley.wordpress.com

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Skills

- Design/editing
- Problem solving
- Attention to detail
- Organization/flexibility
- Creative/technical writing
- Teaching/communication
- Windows/Mac OS
- Microsoft Word/Excel/PowerPoint/Outlook
- Adobe Acrobat/Photoshop/Illustrator
- Computer programming Mathematica/Matlab/Java
- Statistics/SPSS/databases
- Psychological research

Professional Experience

Megara Entertainment **2010 - Present**

Freelance **2010 - Present**

-Project Manager

- Raised \$135,000+ via Kickstarter, working on all levels from high concept to detail.
- Pursued marketing opportunities and coordinated advertising with review sites.

-Editor/Writer

- Shipped 10+ gaming products with a team of designers, writers, artists, and musicians.
- Developed print book, e-book (with code), board game, and mobile videogame projects.

Target **2014 - 2016**

-Sales Floor Team Member

- Ensured label accuracy, maintained store appearance, and filled shelves.
- Resolved customer concerns on the sales floor and recommended products.
- Sold merchandise and signed customers up for store credit/debit cards.

University of California, Irvine **2008 - 2013**

University of New Hampshire **2003 - 2008**

-Instructor/Researcher

- Designed, taught, and graded college-level psychology and statistics.
- Designed, ran, published, and presented psychological experiments.

Service

North American Discworld Convention (NADWCon) 2017 **2017 - Present**

-Volunteer Coordinator, Convention Committee

- Interviewing volunteers, creating schedules, matching talent to need before the event
- Coordinating in-person and responding to immediate requests during the event

Education

M.A., Ph.D. in Psychology, University of New Hampshire

M.S.T. (Teaching), University of New Hampshire

B.A. in Psychology, University of Maine